



## **DECISION ECSEL-PMB-2018-OF THE PRIVATE MEMBERS BOARD OF THE ECSEL JOINT UNDERTAKING**

### **Adopting its Rules of Procedure**

Having regard to Council Regulation (EU) No 561/2014 establishing the ECSEL Joint Undertaking (JU) and in particular Articles 4, 13, 14 and 15 of the Statutes,

WHEREAS,

- 1) The Private Members Board is a body of the ECSEL Joint Undertaking,
- 2) The Private Members Board shall be composed of representatives of the private members of the ECSEL Joint Undertaking;
- 3) The three associations AENEAS, ARTEMISIA and EPoSS have expressed in writing their agreement to the research and innovation activities in the area of the ECSEL Joint Undertaking;
- 4) The Private Members Board shall adopt its rules of procedure;

HAS ADOPTED THE FOLLOWING DECISION:

#### ***Article 1 – Composition and appointment of chaiperson***

The Private Members Board shall consist of three delegates of each industry association that has sent its endorsement letter accepting the statutes of the ECSEL Joint Undertaking.

The role of a Chair shall be assigned from Board members for a minimum term corresponding to the time to the next Private Members Board meeting. The JU will be informed about chair changes.

#### ***Article 2 - Quorum***

The quorum for holding a meeting shall be constituted by the (tele)presence of at least one delegate from at least two industry associations.

### ***Article 3 – Meetings***

1. The Private Members Board shall (tele)meet at least twice a year.
2. At least one of the meetings shall be held in person. Other meetings can be held by telephone conference or other means of electronic communication.
3. A meeting can be requested by either of the associations.
4. The Private Members Board may invite guests to bring in expertise in the domains indicated in the Council Regulation.
5. For each meeting the participants agree on an agenda, which person chairs the meeting, and which person takes the minutes.
6. The draft minutes are sent within 5 working days to the members of the Private Members Board for corrections. The minutes are endorsed in the next Private Members Board meeting.
7. A summary of each meeting will be made available to the JU suited for publication on the ECSEL JU website.

### ***Article 4 – Tasks***

The Private Members Board shall:

1. Draw up and regularly update the draft multiannual strategic research and innovation agenda for achieving the objectives of the ECSEL Joint Undertaking;
2. Prepare each year the draft research and innovation activities plan for the next year, as a basis for the calls for proposals;
3. Submit to the Executive Director the draft multiannual strategic research and innovation agenda and the yearly draft research and innovation activities plan within the deadlines set by the Governing Board;
4. Organise an advisory stakeholder forum that is open to all public and private stakeholders having an interest in the field of electronic components and systems, to inform them about and collect feedback on the draft multiannual strategic research and innovation agenda and draft research and innovation activities plan for a given year.

### ***Article 5 - Functioning***

1. Proposals made by the Private Members Board have to be ratified/endorsed by the appropriate level bodies of the industrial associations, before the documents/actions are becoming official ECSEL PMB documents/actions, following a consensus principle.
2. If needed, before each Governing Board meeting, members of the Private Members Board may appoint a spokesperson, being one of the Governing Board lead delegate of the three associations.

### ***Article 6 - Appointment of working groups***

1. When further consideration is required in order to prepare proposals or decisions on specific topics the Board may convene working groups constituted by members or alternates, or experts, as appropriate.
2. The minutes of the respective PMB meeting should clearly specify the composition of the working group, its mandate as well as the expected output.

### ***Article 7 – Amendments***

Any modification to the Rules of the Procedures can be discussed at any time at the request of one of the members. Modifications shall be treated the same way as described in Article 5.1.

### ***Article 6 – Entry into force***

This decision shall enter into force on the day of its adoption.

Done in Brussels on 2018 Sept. 24



Caroline Bedran  
Director General AENEAS



Jan Lohstroh  
Secretary General ARTEMIS-IA



Wolfgang Gesser  
Office Director EPoSS